



**ERIE COUNTY WATER AUTHORITY**  
**INTEROFFICE MEMORANDUM**

December 4, 2018

To: Terrence D. McCracken, Secretary to the Authority

From: Leonard F. Kowalski, Senior Distribution Engineer

Subject: Contract WSA-013  
Water System Improvements  
Large Valve Replacements  
City of Lackawanna  
Towns of Alden, Amherst, Cheektowaga, West Seneca, and Hamburg  
ECWA Project No. 201800081

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The following documents are attached:

- Blue Authorization Form – this form provides the project name and project number, the action that is being requested of the Board (resolution to advertise for bids) and a list of approvals that are required prior to being acted on by the Board.
- One Project Manual.

The above referenced project was designed by Wm. Schutt & Associates.

This project consists of the construction of the replacement of multiple large diameter valves (16-inch diameter and larger) at fourteen (14) locations within the distribution system in various municipalities.

There are two items that aren't included in the Project Manual that need to be added prior to the project being publicly advertised. The contract language for both items wasn't fully developed at the time that the Project Manual was being compiled but the language needs to be added for the project to be in compliance with the recently enacted Apprenticeship Policy and the recently passed New York State law that addresses Anti-Sexual Harassment. These two items will be coordinated with the Legal Department prior to the language be added to the Project Manual.

LFK:jmf  
Attachments  
cc: R.Stoll  
CONT-WSA-013-1801-011